



# DOCS4LAWYERS®

The **Open Source** Document Management System  
for **Law Firms**



**One Way Clear** has developed **Docs4Lawyers**, a new document management solution created specifically for law firms.

**Docs4Lawyers** is an out-of-the-box document management solution for small firms and a scalable and flexible platform for large firms. It is free to download, quick to install and simple to use on a desktop computer, laptop or network server.

The solution is built on top of the leading open source platform from **Alfresco** and delivers all the main document management function: centralised storage, categorisation, check in/out, version control, security, auditing, full-text searching, and more.

**Docs4Lawyers** is easy to use and integrates seamlessly with all desktop applications, including office and e-mail. In addition, it incorporates a specific adaptation for use by legal professionals, like commonly-used legal metadata fields, a client and matter management module and matter-centric favourite folders.

**Docs4Lawyers** provides a simple out-of-the-box solution for small firms and a scalable and flexible platform for large firms.

Register now at [www.docs4lawyers.com](http://www.docs4lawyers.com) to download the software, access the documentation and videos and to collaborate on the community forums.

Alternatively, keep informed through the public blog:  
<http://docs4lawyers.wordpress.com>



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## Objectives of Docs4Lawyers

### Provide all main features

- generic document management services
- easy to use
- legal adaptation

### Reduce the complexity of implementation

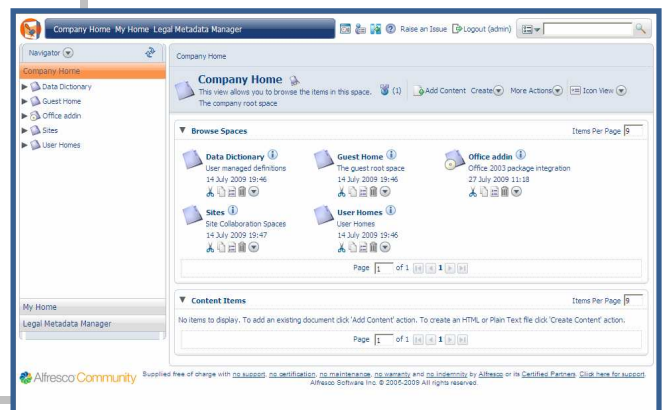
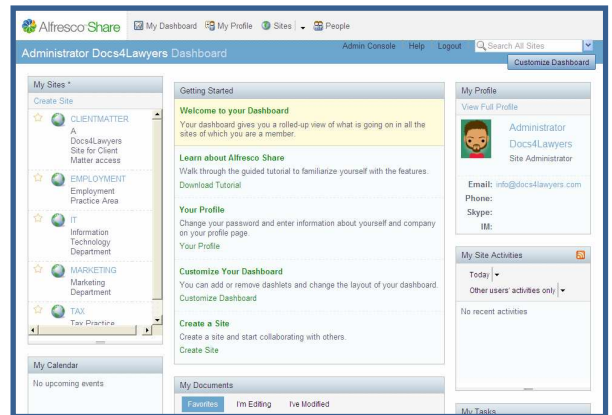
- easy to evaluate
- easy to deploy
- easy to integrate
- supports industry standards and protocols

### Reduce the cost

- lower acquisition costs
- quicker return on investment
- lower total cost of ownership
- freedom to choose server and desktop

### Better support and services

- service is centrestage
- open forum and collaboration



## Testing environment

The solution is delivered in a VMware image so all the necessary software is pre-configured.

The software is installed and ready to use in a self-contained virtualized environment. You do not need to install any Docs4Lawyers program files on your PC.

Have approx 600 MB of free RAM in your PC.

Have approx 4 GB of free space on your hard disk.

